

**WISCONSIN ESSENTIAL CRITICAL INFRASTRUCTURE WORKER**

March 30, 2020

To whom it may concern:

This letter identifies the holder of this letter as an Essential Critical Infrastructure Worker who works at \_\_\_\_\_, located at \_\_\_\_\_ (the "Property").

Emergency Order #12 from Governor Evers goes into effect at 8am on Wednesday, March 25, 2020.

In accordance with Emergency Order #12, the State and Wisconsin Economic Development Corporation (WEDC) has developed a list of "Essential Activities", "Essential Governmental Functions" and "Essential Businesses and Operations" and "Minimum Basic Operations."

Our company maintains, operates and performs Horticulture services and construction on commercial and residential buildings and properties which includes many occupants who have been deemed by Order #12 to be Essential Businesses and Operations. Furthermore, Order #12 states specifically that:

**Essential Infrastructure.** For purposes of this Order, individuals may leave their residence to provide any services or perform any work necessary to offer, provide, operate, maintain, and repair Essential Infrastructure.

**Essential Infrastructure** includes, but is not limited to: food production, distribution, fulfillment centers, storage facilities, marinas, and sales; construction (including, but not limited to, construction required in response to this public health emergency, hospital construction, construction of long-term care and assisted living facilities, public works construction, school construction, Essential Business and Operations construction, construction necessary for Essential Governmental Functions, and housing construction, except that optional or aesthetic construction should be avoided); building management and maintenance; airport operations; operation and maintenance of utilities, including water, sewer, gas, and electric (including power generation, distribution, production of raw materials, and Wisconsin Department of Natural Resources-certified and registered drinking water and wastewater testing laboratories); Wisconsin Home Energy Assistance, Low Income Home Energy Assistance Program, and Public Benefits Energy Assistance Program offices, customer service centers, and public intake centers; distribution centers; oil and biofuel refining; roads, highways, railroads, and public transportation; ports; cybersecurity operations; flood control; solid waste and recycling collection and removal; and internet, video, and telecommunications systems (including the provision of essential global, national, and local infrastructure for computing services, business infrastructure, communications, and web-based services). Essential Infrastructure shall be construed broadly to avoid any impacts to essential infrastructure, broadly defined.

**Essential Activities per the Order FAQ Essential Businesses #1.**

**Any business or worker identified in the U.S. Department of Homeland Security, Cybersecurity & Infrastructure Security Agency (CISA):** Workers such as plumbers, electricians, exterminators, builders, contractors, HVAC Technicians, landscapers, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, businesses and buildings.

**Critical Trades: Building and Construction Tradesmen and Tradeswomen, and other trades** including but not limited to plumbers, electricians, exterminators, cleaning and janitorial staff for commercial and governmental properties, security staff, operating engineers, HVAC, painting, moving and relocation services, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, Essential Activities, and Essential Businesses and Operations.

**Agriculture:** Including farming, livestock, fishing, baking, and other production agriculture, including cultivation, marketing, production, and distribution of animals and goods for consumption; and businesses that provide food, shelter, and other necessities of life for animals, including animal shelters, rescues, shelters, kennels, and adopting facilities

Our company has implemented the necessary and proper safety protocols related to COVID-19 and implemented a COVID-19 written response plan as recommended by the Wisconsin DHS for making workplaces safe, and to which all of our employees are expected to strictly adhere.

The employee in possession of this letter is required to maintain his or her normal work schedule in order to maintain proper operations of our Property, which has been designated as part of our state's essential services and critical infrastructure. As a result, the holder of this letter must be able to travel to go to and/or from work throughout the day and night. Please allow this worker to continue to travel to and from his/her place of employment in accordance with his/her status as Essential for the duration of this national emergency.

Please contact \_\_\_\_\_ at \_\_\_\_\_ should you have any questions regarding this letter or the status of this employee.

Thank you,

Company Name